


**CITY OF BETHLEHEM, PENNSYLVANIA
DEPARTMENT OF POLICE**

	INTER-OFFICE MEMORANDUM	
	TO:	Ms. Louise Kelchner
	FROM:	Lieutenant Scott Meixell
	DATE:	02 Jun 2016
	RE:	2016 Edward Byrne Memorial Justice Assistant Grant

The Police Department has applied to receive up to \$20,854.00 in funding through the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG). The grant will be used by the Police Department to continue improvements in computer hardware and software.

In order to receive and use these funds, a resolution must be passed by City Council. I am requesting this communication be addressed at the June 7, 2016 City Council meeting.

Additionally, a public hearing must be held to give interested persons opportunity to comment regarding the funding to be received by the Police Department. Therefore, I am requesting the proposed resolution be read into the record at the June 7, 2016 meeting. This will allow for the required public comment opportunity at the June 21, 2016 meeting prior to the vote at the July 5, 2016 meeting.

A copy of the proposed resolution is attached to this memorandum.

Thank you for your assistance, and please contact me if you need any further information.

RESOLUTION NO. _____

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and Controller are hereby authorized to execute the grant award documents for funds to be received under the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of up to \$20,854.00. The grant will be used by the Bethlehem Police Department to continue improvements in computer hardware and software.

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2016 .

President of Council

ATTEST:

City Clerk